

AFTER YOU GET THAT JOB

Gaining that new position is cause for celebration. So pat yourself on the back, you no doubt deserve it! But what happens next? A new job will bring a lot of changes other than just adjusting to the new position itself.

- How will you get yourself to and from your new workplace?
- Will it affect existing family arrangements?
- How will you manage child care, if that's a consideration?
- Will you need to buy specific clothing, tools or safety gear for the new job?
- Will you need to gain any new skills, certificates or licences, perhaps a First Aid Certificate as well?
- How will you manage your home life around your work commitments, including sporting and social activities?
- What happens to your Centrelink payments?

IS ASSISTANCE AVAILABLE?

If you were registered and commenced in our services the day you got your job, you may be able to access further help to get you started in your new position.

You'll need to discuss your needs with your Employment Consultant to see if and what assistance might be available to you.

WHAT OTHER CHANGES WILL I NOTICE?

Your new job may be totally different to ones you've perhaps had before. You'll need to understand things like:

- The Wage and Award conditions you'll be working under
- Workplace Health and Safety (WH&S) issues relating to your job
- Work procedures and policies specific to your new employer
- Where you fit within the organisation: Who you report to, who you're co-workers are, how you work as a team, who to ask when you have questions and where you go for help or assistance.

WHAT IF I WORK PART TIME OR CASUAL?

Perhaps you've gained employment but it's part time or casual at this time. It may be a great start in this situation but you'd really like or need to have more regular hours.

Workskills may be able to assist by negotiating with your employer to increase hours through a wage subsidy, job specific training or other assistance where possible. Again, you'll need to discuss your needs with your Employment Consultant.

WHAT'S THE PLAN?

With all this to think about, you might need a bit of a hand.

Workskills can help you prepare a plan or comprehensive checklist to ensure a smooth transition to your new job.

Our aim is to make all the things we've listed here as easy and straightforward as possible for you. All this might seem like a real minefield to you but for us it's all in a day's work. And we're here to help.

workskills

